

**STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
AIRPORTS DIVISION**

**ADDENDUM NO. 1
TO
SPECIFICATIONS AND PROPOSAL
FOR**

**EMERGENCY GENERATOR AND MISCELLANEOUS ELECTRICAL
EQUIPMENT MAINTENANCE SERVICES
STATEWIDE AIRPORTS
PROJECT NO. BS1323-53**

DECEMBER 7, 2022

The following is provided for information:

I. PRE-BID MEETING

The November 29, 2022, Pre-Bid Meeting Minutes and Attendance Sheet are attached for your information.

Please acknowledge receipt of this Addendum No.1 by recording the date of its receipt in the space provided on page PF-4 of the Proposal.



EDWIN H. SNIFFEN
Director of Transportation

EMERGENCY GENERATOR AND MISCELLANEOUS
ELECTRICAL EQUIPMENT MAINTENACE SERVICES
STATEWIDE AIRPORTS
STATE PROJECT NO. BS1323-53

ADDENDUM NO. 1
12/0122
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**STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
AIRPORTS DIVISION**

MEETING MINUTES

DATE: November 29, 2022

TIME: 10:00 a.m.

LOCATION: Microsoft TEAMS

PROJECT: Emergency Generator and Miscellaneous Electrical Equipment
Maintenance Services
Statewide Airports
State Project No. BS1323-53

PRESENT: See attached list

SUBJECT: Pre-Bid Meeting

MEETING SUMMARY:

I. GENERAL DISCUSSION

1. Attendees reminded fill out attendance sheet completely (name, address, phone number, etc.) in order to receive copy of meeting minutes.
2. Participants involved with the project were introduced (State).
3. The deadline for questions ended on November 23, 2022, by 2:00 pm. However, the State will try to clarify any general questions at this meeting. If there is a conflict between what was stated in this meeting and the bid documents, the bid documents shall govern. Any significant changes will be issued through an addendum. A copy of the meeting minutes will be issued to all attendees.
4. Project Manager to provided a brief description of the scope of work.
5. Important items brought to attendees attention:
 - Bid Due Date and Time: December 21, 2022 at 2:00 p.m.
 - All bids to be submitted on HlePRO.
 - Contractor's to upload proposal sheets to HlePRO.
 - Be sure to acknowledge and date sheet PF-4 for any addendums.
 - Contractor shall not condition their bid.
 - Site visitation shall be scheduled for each airport.
 - The electrical equipment maintenance services portion of the project,

which includes equipment such as switchgears and circuit breakers, will be limited to only Kahului Airport, Kalaheo Airport, Molokai Airport, Lanai Airport, and Waimea Airport.

8. Project duration is 3 years from NTP. Liquidated damages in the amount of \$100 per three hour increment day will be assessed if work is not completed within the contract time.
9. Unless there is a problem with the award process, the State intends to issue the Notice to Proceed on April 1, 2023.
10. All of the work is in a secured area. Due to heightened security requirements, there are new security procedures in place. The contractor shall ensure that all access gates are secured at all times. Under no circumstances shall tools, equipment or materials are left in areas where the public can gain access to these items.
11. Requests for AOA badges, AOA stickers, ramp licenses, etc. shall be submitted within 14 calendar days after award of contract. In addition to the requirements stated in the Contract Bid Documents, all Contractors shall comply with the requirements and procedures of the Contractor's Training Guide.
12. Pending the availability of space on airport property, the State will issue a permit to the Contractor for the use of the space, at no charge, to be used specifically for a field office and/or storage of materials and equipment. Since space on airport property is extremely limited, the State does not guarantee that the space provided to the Contractor will be in close proximity to the project site. The State will make every effort to provide the Contractor with space on airport property, however, should the State determine that no space is available for such use(s), the responsibility shall then be on the Contractor to find space outside of airport property. Staging areas shall be secured at all times.
13. ***The following is further clarification to what was stated on the agenda:***

Subject to availability of space and approval by the Airport Manager, parking may be made available at a designated parking structure for vehicle parking. The General Contractor shall submit the parking request to the Airport Manager through the State Project Manager (SPM) for review. The SPM will verify the list against the General Contractor's approved subcontractor list and forward it to Airport Manager for approval. Upon approval by the Airport Manager, 2 temporary parking passes per subcontractor and 3 passes for the General Contractor will be issued at no charge. At the Airport Manger's discretion, the parking passes are good for either three (3) months or six (6) months and must be renewed before the passes expire.

All passes will be signed out and become the responsibility of the General Contractor. The General Contractor will distribute the parking passes among their subcontractors.

Additional parking passes beyond the temporary parking passes may be purchased at a monthly rate of \$175.00. These passes are subject to approval by the Airport Manager and availability of parking spaces. All costs associated with obtaining parking passes shall be the responsibility of the Contractor.

II. QUESTIONS

Questions from Pre-Bid Meeting

1. Is a site walk possible to verify serial numbers and physical locations?

Response: Yes, it is possible. Contact and coordinate with the District Managers for each airport as indicated in the bid documents.

2. Does this project cover all airports listed in RFQ and not just Molokai?

Response: Correct, it covers all the statewide airports listed below: Daniel K. Inouye International Airport, Kalaeloa Airport, Dillingham Airfield, Kahului Airport, Molokai Airport, Lanai Airport, Hilo International Airport, Kona International Airport, Waimea Airport, and Lihue Airport.

3. Is there a site walk planned for each airport? Date and time?

Response: The site visits for each airport will be scheduled at 9:00 a.m. HST on the following days listed below along with the corresponding Airport Manager to whom you will contact and coordinate with regards to the site walks:

- Daniel K. Inouye International Airport on December 7, 2022.
Andrew Watson (808) 836-6481
- Kalaeloa Airport (JRF) @ 9:00 a.m. and Dillingham Airfield (HDH) @ 1:00 p.m. on December 8, 2022.
Andrew Watson (808) 836-6481
- Lihue Airport on December 9, 2022.
Sheldon Moniz (808) 241-3929

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- Molokai Airport on December 12, 2022.
Antone Kalilikane (808) 567-9660
- Lanai Airport on December 13, 2022.
Alan Fernandez (808) 565-7942
- Kahului Airport on December 14, 2022.
Karl Amoral (808) 872-3826
- Kona International Airport (KOA) @ 9:00 a.m. and Waimea Airport (MUE) @ 1:00 p.m. on December 15, 2022.
Chauncey Wong Yuen (808) 327-9522
- Hilo International Airport on December 16, 2022.
Steven Santiago (808) 961-9302

4. Will there be badging required for each airport or will HNL cover the State? Who will be responsible to schedule these appointments? State or the Contractor?

Response: Yes, there will be badging required for each airport covered under the contract. The Contractor and its employees will be responsible for applying and obtaining Airport Operational Area Identification Badges (AOA) through the Airport Security Office (refer to Section 7.11C in the Special Provisions section).

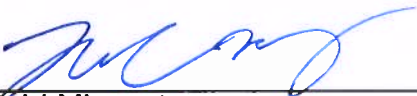
5. Is this a year to year award or will the entire three (3) years be awarded up front?

Response: The project will be for a three-year period without extensions.

If there are any omissions or corrections to be made to the minutes of the meeting, please respond in writing by November 28, 2022

Meeting adjourned at: 10:13 a.m.

APPROVED:



Reid Miyasato
Project Manager
State DOT, Airports Division

12/1/22

Date

c: All attendees (See attached sign-in sheet)

MEETING ATTENDANCE SHEET
Pre-Bid Meeting

Project Name: Emergency Generator and Miscellaneous Electrical Equipment Maintenance Services
Statewide Airports
Project No. BS1323-53
Meeting Location: Microsoft TEAMS Meeting
Date: November 29, 2022

Name: REID MIYASATO Title: PROJECT MANAGER / ENGINEER	Company: HDOT – AIRPORTS DIVISION Address: 300 Rodgers Blvd #6 Honolulu, HI 96819	Phone: (808) 838 - 8891 Fax: E-Mail: reid.m.miyasato@hawaii.gov
Name: BENTON HO Title: SUPERVISOR / ENGINEER	Company: HDOT – AIRPORTS DIVISION Address: 300 Rodgers Blvd #6 Honolulu, HI 96819	Phone: (808) 838 - 8804 Fax: E-Mail: Benton.ho@hawaii.gov
Name: TOMMY FOO Title: PROJECT MANAGER	Company: PAC Electric Co., Inc. Address: 736 Bannister Street Honolulu, HI 96819	Phone: (808) 839 - 8099 Fax: E-Mail: tom@pacelectric.com
Name: BOB MARCHELLO Title: PROJECT MANAGER	Company: American Electric Address: 799 Kahelu Ave Mililani, HI 96789	Phone: (808) 777 - 5107 Fax: E-Mail: rmarchello@americanelectric.com
Name: JASON LEHMKUHL Title: OPERATIONS MANAGER	Company: Generator & Power Systems Co. Address: 761 Ahua Street Honolulu, HI 96819	Phone: (808) 379 - 3888 Fax: E-Mail: jlehmkuhl@generatorpowersys.com
Name: Title:	Company: Address:	Phone: Fax: E-Mail:
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Name: Title:	Company: Address:	Phone: Fax: E-Mail:

Emergency Generator & Miscellaneous Electrical Equipment Maintenance Services
Statewide Airports, Hawai'i
State Project No. BS1323-53
November 29, 2022
10:00 AM

	<u>Name</u>	<u>Company</u>	<u>Email</u>
1.	<u>Reid Miyasato</u>	<u>DOTA</u>	<u>reid.m.miyasato@hawaii.gov</u>
2.	<u>Benton Ho</u>	<u>DOTA</u>	<u>benton.ho@hawaii.gov</u>
3.	<u>Tommy Foo</u>	<u>American Electric</u>	<u>tom@pacelectric.com</u>
4.	<u>Jason Lehmkuhl</u>	<u>Generator & Power Systems</u>	<u>jlehmkuhl@generatorpowersys.com</u>
5.	<u>Andy Boujikian</u>	<u>Generator & Power Systems</u>	<u>aboujikian@generatorpowersys.com</u>
6.	<u>Bob Marchello</u>	<u>American Electric</u>	<u>rmarchello@americanelectric.com</u>
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